

Al Harmain HR is a premiere manpower Recruitment Company based in Kathmandu, Nepal. The company has serviced many employers in various fields of discipline and specializes mainly in the recruitment of professionals and skilled manpower. Today, the company is relied upon by some of the world's reputable companies to assist them in their manpower needs. At **Al Harmain HR**, we view manpower as a partnership and a bridge to build a lasting relationship with our clients. This philosophy translates to why alharmain.com.np has retained some of its clients gained at the start of its operations.

Our Responsibilities are as follows:

- Obtain recruitment permission from Govt. of Nepal, Ministry of labor.
- Advertise the demand in the national newspaper to collect the candidates.
- Conduct interview by the representative of the employer.
- Obtain passports of the selected candidates with required documents.
- Stamping of the visa from respective embassy.
- Obtain immigration clearance from the department of labor.
- Arrange the ticket and inform to the employer about the flight schedule of candidates.
- Proper briefing of the workers about the social, political, Legal, cultural and environmental aspects of the host country.
- Handover the copy of the employment contract to the candidates.
- Contact employer to solve any problem of employees which may arise during the period of contract